



ADMINISTRATIVE OFFICE STAFF

Application & Information

101 Stone Chimney Road
Supply, NC 28462
Phone: (910) 754-5700
Fax: (910) 754-7869
Website: www.bcarnc.com



Welcome!

You are ready to begin your **Office Staff** membership application process with the BCAR if you are requesting:

- Email Notifications and Access to the Internet Member Services website

AND/OR

- Staff access to the MLS Service and **DO NOT** have a valid NC Real Estate license.

Fee Structure for 2010

There is no application fee assessed for non-licensed members.

If you are requesting MLS Access, the fee is **\$93.75 per quarter plus a \$10.00 security fee**. The first quarter payment (or prorated portion) is due with the application. Each quarter going forward, it will be assessed directly to the Designated REALTOR®.

MLS Access

To receive access to the MLS, you must submit:

- The completed application
- Subscriber Membership Agreement
- Payment in the form of cash, check, or credit card. Applications will not be processed without payment.

After your application has been processed by the Association, you will receive an email message with logon instructions and your logon ID.



APPLICATION FOR OFFICE STAFF

Name: _____
(please print)

Firm Name: _____

Firm Address: _____
(Street) (Suite or Other)

(City) (State) (Zip Code)

Phone: _____ Fax : _____ E-mail: _____

Cell Phone #: _____

Residence Address: _____
(Street) (Apartment #)

(City) (State) (Zip Code)

E-mail: _____ Fax # _____

Date of Birth _____

I understand that if I am actively licensed by the NC Real Estate Commission, the Designated REALTORS®'s dues will increase by the amount equal to that of a REALTOR® member.

I certify that the information that I have provided is correct and true to the best of my ability.

Dated: _____ Signature: _____

Dated: _____ BIC
Signature: _____



Credit Card Authorization

Authorization Agreement for Credit Card Payments

Brunswick County Association of REALTORS® is authorized to charge my credit card listed below for all dues and fees incurred by joining the Association. This may include (but is not limited to) application fees, donations, dues, MLS charges, and other. This authorization is only for the one transaction and not for future dues or fees, etc.

Brunswick County Association of REALTORS® will provide me with a copy of the paid bill and or receipt.

Name: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Office Phone: _____

Type of Card: Visa MasterCard American Express Discover

Card Number: _____

Exp. Date: _____ Security Code: _____ *(3 digits on the back of the card)*

Signature: _____

Date: _____