

**Listing Input Form – Property Type: COMMERCIAL**

<b>Property Subtype:</b>	<input type="checkbox"/> Retail	<input type="checkbox"/> Land *	<input type="checkbox"/> Unlisted Sold	<input type="checkbox"/> Industrial
	<input type="checkbox"/> Office	<input type="checkbox"/> Self Storage	<input type="checkbox"/> Multi Family	
<b>County:</b>	<input type="checkbox"/> Brunswick	<input type="checkbox"/> Bladen	<input type="checkbox"/> Out of Area - SC	
	<input type="checkbox"/> Columbus	<input type="checkbox"/> Out of Area	<input type="checkbox"/>	
<b>PID #:</b>				
<b>Transaction Type:</b>	<input checked="" type="checkbox"/> Sale			
	<input type="checkbox"/> Lease *			
<b>* Expense Treatment</b>	<input type="checkbox"/> Full Service	<input type="checkbox"/> Modified	<input type="checkbox"/> NNN	
<b>* Sublease</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>* Tenant Pays</b>	<input type="checkbox"/> Advertising	<input type="checkbox"/> Building Insurance		
	<input type="checkbox"/> Cable	<input type="checkbox"/> CAM Charges		
	<input type="checkbox"/> Ext. Building Maint	<input type="checkbox"/> HVAC Reports		
	<input type="checkbox"/> Interior Bldg Maint	<input type="checkbox"/> Janitorial Services		
	<input type="checkbox"/> Liability Insurance	<input type="checkbox"/> Pest Control		
	<input type="checkbox"/> Sewer	<input type="checkbox"/> Storm Water Fee		
	<input type="checkbox"/> Taxes	<input type="checkbox"/> Water		
	<input type="checkbox"/> Yard Maintenance	<input type="checkbox"/> Other		
<b>* Landlord Pays</b>	<input type="checkbox"/> Advertising	<input type="checkbox"/> Building Insurance		
	<input type="checkbox"/> Cable	<input type="checkbox"/> CAM Charges		
	<input type="checkbox"/> Ext. Building Maint	<input type="checkbox"/> HVAC Reports		
	<input type="checkbox"/> Interior Bldg Maint	<input type="checkbox"/> Janitorial Services		
	<input type="checkbox"/> Liability Insurance	<input type="checkbox"/> Pest Control		
	<input type="checkbox"/> Sewer	<input type="checkbox"/> Storm Water Fee		
	<input type="checkbox"/> Taxes	<input type="checkbox"/> Water		
	<input type="checkbox"/> Yard Maintenance	<input type="checkbox"/> Other		
<b>*# Months Lease</b>	<input type="checkbox"/> 3 Months	<input type="checkbox"/> 6 Months		
	<input type="checkbox"/> 9 Months	<input type="checkbox"/> 12 Months		
	<input type="checkbox"/> 24 Months	<input type="checkbox"/> Negotiable		
	<input type="checkbox"/> Other/See Remarks			
<b>*Date Available</b>				
<b>*Lease Rate</b>	<input type="checkbox"/> Per Month	<input type="checkbox"/> Per SF		
<b>Ground Lease</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>Asking Price/SF</b>				
<b>Net Lease Investment</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>Cap Rate %</b>				
<b>Occupancy %</b>				
<b>On Site Management</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>Management Expense</b>				
<b>Buyer Contact Mgmt</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>Management Phone</b>				
<b>NC Data Share</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>*Publish to Internet:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>*Publish to VOW</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>*Show Address to Public</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>*Show Comments</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		

<b>*Show AVM</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>Stipulation of Sale</b>	<input type="checkbox"/> None <input type="checkbox"/> Short Sale <input type="checkbox"/> Potential Short Sale <input type="checkbox"/> Land Apprvd Short S	<input type="checkbox"/> Foreclosure <input type="checkbox"/> Bank Owned <input type="checkbox"/> Court Sale		
<b>Listing Price:</b> \$				
<b>Listing Period:</b>	<b>Listing Date:</b> / / 20	<b>Expiration Date:</b> / / 20		
<b>Commission:</b> <input type="checkbox"/> \$ or <input type="checkbox"/> %	Sub Agency:	Buyer Agency:		
<b>Variable Rate Commission:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>Dual Commission</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>Comm/ Schedule Attached</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Add'tl Compensation (Max. 100 Character)				
<b>Agreement Type:</b>	<input type="checkbox"/> Auction <input type="checkbox"/> EA-MLS Only <input type="checkbox"/> ER-Limited Service <input type="checkbox"/> Exclusive Right to Lease <input type="checkbox"/> Exclusive Agency <input type="checkbox"/> Limited Service	<input type="checkbox"/> EA-Limited Service <input type="checkbox"/> Entry Only <input type="checkbox"/> ER-MLS Only <input type="checkbox"/> Exclusive Right W/Reserve <input type="checkbox"/> Exclusive Right		
<b>Sign on Property</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>Seller Concessions</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>Office ID:</b>	<b>Agent ID:</b>			
<b>Co-Office ID:</b>	<b>Co-Agent ID:</b>			
<b>Address (Street # &amp; Modifier):</b>				
<b>Direction:</b>	<input type="checkbox"/> North <input type="checkbox"/> South	<input type="checkbox"/> East <input type="checkbox"/> West	<input type="checkbox"/> Northeast <input type="checkbox"/> Northwest	<input type="checkbox"/> Southeast <input type="checkbox"/> Southwest
<b>Street Name:</b>				
<b>Suffix:</b>	<input type="checkbox"/> Avenue <input type="checkbox"/> Boulevard <input type="checkbox"/> Circle <input type="checkbox"/> Close <input type="checkbox"/> Court <input type="checkbox"/> Drive	<input type="checkbox"/> Highway <input type="checkbox"/> Junction <input type="checkbox"/> Lane <input type="checkbox"/> Parkway <input type="checkbox"/> Pass	<input type="checkbox"/> Path <input type="checkbox"/> Place <input type="checkbox"/> Road <input type="checkbox"/> Row <input type="checkbox"/> Square	<input type="checkbox"/> Street <input type="checkbox"/> Tract <input type="checkbox"/> Trail <input type="checkbox"/> Way <input type="checkbox"/> Wynd
<b>Post Direction:</b>	<input type="checkbox"/> North <input type="checkbox"/> South	<input type="checkbox"/> East <input type="checkbox"/> West	<input type="checkbox"/> Northeast <input type="checkbox"/> Northwest	<input type="checkbox"/> Southeast <input type="checkbox"/> Southwest
<b>Unit #:</b>				
<b>City:</b>		<b>Zip Code:</b>		
<b>Number Of Buildings:</b>				
<b>Number Of Units</b>				
<b>Area:</b>				
<b>Year Built:</b>	<b>OR</b>	<input type="checkbox"/> New Construction	<input type="checkbox"/> Unknown	

		<input type="checkbox"/> Under Construction	<input type="checkbox"/> NONE Land	
		<input type="checkbox"/> N/A Boatslip		
<b>Annual Association Dues:</b>				
<b>Road Frontage:</b> (2 entries allowed)	<input type="checkbox"/> Easement <input type="checkbox"/> Paved	<input type="checkbox"/> Private <input type="checkbox"/> Unpaved	<input type="checkbox"/> Other – See Remarks	
<b>Lot Front:</b>	<b>Lot Right:</b>	<b>Irregular:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Lot Rear:</b>	<b>Lot Left:</b>			
<b>Lot Size</b> (select):	<input type="checkbox"/> Square Feet		<input type="checkbox"/> Acres	
<b>Lot Source:</b> (select one)	<input type="checkbox"/> Tax Data <input type="checkbox"/> Appraiser	<input type="checkbox"/> Listing Agent <input type="checkbox"/> Builder Plans	<input type="checkbox"/> Survey <input type="checkbox"/> Unknown	<input type="checkbox"/> Plat Map <input type="checkbox"/> Other-Condo Only
<b>Description of Use</b>	<input type="checkbox"/> Agricultural <input type="checkbox"/> Commercial <input type="checkbox"/> Free Standing <input type="checkbox"/> Medical <input type="checkbox"/> Mobile <input type="checkbox"/> Residential <input type="checkbox"/> Specific Storage	<input type="checkbox"/> Auto Related <input type="checkbox"/> Condominium <input type="checkbox"/> General <input type="checkbox"/> Mfg/Assembly <input type="checkbox"/> Multi-Family <input type="checkbox"/> Restaurant/Bar <input type="checkbox"/> Unzoned	<input type="checkbox"/> Bank <input type="checkbox"/> Converted Res <input type="checkbox"/> Historic <input type="checkbox"/> Mini Storage <input type="checkbox"/> Multiple <input type="checkbox"/> Retail <input type="checkbox"/> Warehouse	<input type="checkbox"/> Business <input type="checkbox"/> Enterprise Zone <input type="checkbox"/> Industrial <input type="checkbox"/> Mixed Use <input type="checkbox"/> Office <input type="checkbox"/> Shopping Center <input type="checkbox"/> Other
<b>Legal Description</b> (max 100 characters):				
<b>Deed Book &amp; Page:</b>				
<b>Lot Size/Access (If subtype Retail selected) All other subtypes-complete highlighted amenities only</b>				
<b>Amenity Name</b>	<b>Value</b>			
<b>Highway Access*</b>	<b>YES</b>	<b>NO</b>		
<b>Road Type*</b>				
<b>Frontage*</b>				
<b>Size/Shape*</b>				
<b>Grade*</b>				
<b>Current Use</b>				
<b>Square Feet</b>				
<b>Office Sq Ft.</b>				
<b>Retail Sq. Ft.</b>				
<b>Warehouse Sq. Ft.</b>				
<b>Manufacturing Sq. Ft.</b>			<b>%</b>	
<b>Largest Contiguous</b>				
<b>Minimum Area</b>				
<b>Maximum Area</b>				
<b>Lease Type</b>				
<b>Office Rate/Sq. Ft.</b>				
<b>Retail Rate/Sq Ft.</b>				
<b>Warehouse Rate/Sq Ft.</b>			<b>%</b>	
<b>Mnfg. Rate/Sq Ft.</b>			<b>%</b>	
<b>Average Utilities</b>	<b>\$</b>			
<b>Annual Escalation</b>	<b>\$</b>			
<b>Cam Charge</b>	<b>\$</b>			
<b>Load Factor</b>				

(Max 50 Characters)			
<b>Improve Allowance</b>	\$		
<b>Total Operating Exps</b>	\$		
<b>Ceiling Height</b>			
<b># Parking Spaces</b>	#		
<b>Financial Info</b>	<input type="checkbox"/> Yes *	<input type="checkbox"/> NO	
<b>Financial Info-Current*</b>			
<b>Amenity Name</b>	<b>Value</b>		
(c) Gross Income	\$		
(c) Vacancy %			
(c) Reimbursable Exp.			
(c) Effective Income			
(c) Non Reim Exp			
(C) Net Oper Income			
<b>Financial Info-Potential*</b>			
<b>Amenity Name</b>	<b>Value</b>		
(P) Gross Income			
(P) Vacancy %			
(P) Reimbursable Exp			
(P) Effective Income			
(P) Non Reimb Exp			
(P) Net Oper Income			
<b>Financial Info-Expense</b>			
<b>Amenity Name</b>	<b>Value</b>		
Real Estate Taxes			
Insurance			
Management Fee			
Common Area Maint			
Administrative Exp			
Total Expenses			
Total SF			
Expenses Per SF			
<b>Square Footage Avail</b>			
<b>Amenity Name</b>	<b>Value</b>		
Gross Building SF			
Number of Stories			
Total Available USF			
Min. Divisible USF			
Core Factor			
<b>Financing Available</b>			
(up to 6 entries)	<input type="checkbox"/> ARM Loan	<input type="checkbox"/> USDA Rural Development	
	<input type="checkbox"/> FHA	<input type="checkbox"/> Cash	
	<input type="checkbox"/> Owner Financing	<input type="checkbox"/> Conventional	
	<input type="checkbox"/> VA	<input type="checkbox"/> Other-See Remarks	
<b>Construction:</b> (up to 3 entries)	<input type="checkbox"/> Block	<input type="checkbox"/> Steel and Glass	
	<input type="checkbox"/> Brick and Block	<input type="checkbox"/> Steel/Metal Skin	
	<input type="checkbox"/> Brick Veneer	<input type="checkbox"/> Stucco	
	<input type="checkbox"/> Masonry Steel	<input type="checkbox"/> Wood Frame	
	<input type="checkbox"/> Precast Stone	<input type="checkbox"/> Other/See Remarks	

<b>C &amp; I Features:</b> (up to 8 entries)	<input type="checkbox"/> ADA Component <input type="checkbox"/> Conveyor <input type="checkbox"/> Delivery <input type="checkbox"/> Dock High Door <input type="checkbox"/> Dry Sprinkler System <input type="checkbox"/> Fixtures/Furniture <input type="checkbox"/> Freight Elevator <input type="checkbox"/> Fixtures/Furniture <input type="checkbox"/> Freight Elevator <input type="checkbox"/> Loading Dock	<input type="checkbox"/> Partially Fenced <input type="checkbox"/> Passenger Elevator <input type="checkbox"/> Rail Line <input type="checkbox"/> Roll Up Door <input type="checkbox"/> Security Fenced <input type="checkbox"/> Security System <input type="checkbox"/> Truck Service <input type="checkbox"/> Wet Sprinkler System <input type="checkbox"/> None <input type="checkbox"/> Other/See Remarks
<b>Heating System:</b> (up to 4 entries)	<input type="checkbox"/> Boiler <input type="checkbox"/> Circulating Hot Wtr <input type="checkbox"/> Electric Baseboard <input type="checkbox"/> Electric Ceiling <input type="checkbox"/> Floor Furnace <input type="checkbox"/> Forced Air Ducted <input type="checkbox"/> Forced Warm Air Elec <input type="checkbox"/> Forced Warm Air Gas	<input type="checkbox"/> Forced Warm Air Oil <input type="checkbox"/> Heat Pump(s) <input type="checkbox"/> No Heat <input type="checkbox"/> Office Area Only <input type="checkbox"/> Solar <input type="checkbox"/> Suspended Ceiling <input type="checkbox"/> Other/See Remarks
<b>Cooling System:</b> (up to 4 entries)	<input type="checkbox"/> Central A/C <input type="checkbox"/> Cool Towers <input type="checkbox"/> Fans <input type="checkbox"/> Heat Pump <input type="checkbox"/> Humidity Control	<input type="checkbox"/> No A/C <input type="checkbox"/> Office Area Only <input type="checkbox"/> Window Unit(s) <input type="checkbox"/> Other/See Remarks
<b>Existing Utilities:</b> (up to 9 entries)	<input type="checkbox"/> Cable TV <input type="checkbox"/> Community Sewer <input type="checkbox"/> Community Water <input type="checkbox"/> Electricity <input type="checkbox"/> Gas <input type="checkbox"/> High Speed Internet <input type="checkbox"/> Municipal Sewer	<input type="checkbox"/> Municipal Water <input type="checkbox"/> Septic <input type="checkbox"/> Telephone <input type="checkbox"/> Well <input type="checkbox"/> None <input type="checkbox"/> Other/See Remarks
<b>Floors:</b> (up to 5 entries)	<input type="checkbox"/> Asbestos Tile <input type="checkbox"/> Brick <input type="checkbox"/> Carpet <input type="checkbox"/> Carpet Over Wood <input type="checkbox"/> Ceramic Tile <input type="checkbox"/> Concrete Slab/Grade <input type="checkbox"/> Concrete Structural	<input type="checkbox"/> Reinforced Concrete <input type="checkbox"/> Tile/Carpet <input type="checkbox"/> Vinyl/Asphalt/Tile <input type="checkbox"/> Vinyl/Tile <input type="checkbox"/> Wood <input type="checkbox"/> Other/See Remarks
<b>Roof System:</b>	<input type="checkbox"/> Aluminum Covering <input type="checkbox"/> Asbestos Shingle <input type="checkbox"/> Built-Up <input type="checkbox"/> Composition Shingle <input type="checkbox"/> Concrete Deck <input type="checkbox"/> Corrugated Steel <input type="checkbox"/> Insulated <input type="checkbox"/> Steel Deck	<input type="checkbox"/> Steel Joints <input type="checkbox"/> Steel Roof Trusses <input type="checkbox"/> Tile/Slate <input type="checkbox"/> Wood Deck <input type="checkbox"/> Wood Joists <input type="checkbox"/> Wood Rafters <input type="checkbox"/> Wood Trusses <input type="checkbox"/> Other/See Remarks



**Directions to Property** (max 180 characters):

**Agent Only Remarks** (max 250 characters):