



Member Services Committee

INFORMATION

August 2010

REALTOR® STORE



Featured item of the Month



All Star Riders Only \$4
Available in Red or Blue

Stop by to see the complete inventory. [CLICK HERE](#) for a price list and to see other pictures.



LOCKBOX AUDIT

ATTENTION ALL BROKERS IN CHARGE

COMING IN SEPTEMBER....

BCAR will be conducting a detailed audit this September to account for all lockboxes owned by the Association.

This audit will go smoother if you can take some time now and do the following two things to prepare:

1. Make sure you know the location of all lockboxes assigned to you. This should be easy since you already have a record of this in your office.
2. Verify that the lockbox field in the MLS for all residential listings in your office has the correct lockbox serial number entered.
3. Make sure that all lockboxes assigned to land listings are physically in your office. 😊

No Problem, right?!

Watch for an email early in September outlining the process we will be following and a request for information.



SUPRA TIP!

QUESTION: My ActiveKey has been on the charger for a whole day and will not turn on....

There is one thing you can try – before you call Supra Technical Support.

1. Plug the key back into the charger.
2. Reset the key by pushing a straightened paperclip into the tiny hole on the back of the key (located under the serial number) and hold it in there for 10–15 seconds.
3. If the key resets, you will see “GE Supra” display for a minute and you should be able to turn it on and use it once that clears from the display.

If the key does not reset, contact Supra Technical Support at the phone number on the back of your key (877-699-6787).

1. A Support Technician will do some troubleshooting with you to see if they can help get the key working.
2. If they determine the key is defective, they will give you a Reference Number.

3. Bring the defective equipment and the Reference Number to BCAR to receive a replacement key.

Hint: It is better to leave the key plugged in and charging than to let it sit in a drawer and run out of battery. If it sits too long without any juice, the "Radio" in it will turn off and it will become unusable. And Supra assures us that the key will NOT overcharge.